

**NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES**

May 22, 2025

5:00 PM

LARGE GROUP INSTRUCTION ROOM @ DISTRICT OFFICE

PRESENT:

BOE Members: Lucinda Collier, Tina Reed, Lesley Haffner, Travis Kerr

Absent: John Boogaard, Shelly Cahoon, Linda Eygnor

Superintendent: Michael Pullen

District Clerk: Tina St. John

Approximately 6 students, staff and guests

1. Call to Order/Pledge of Allegiance

President, Lucinda Collier called the meeting to order at 5:00p.m.

Approval of the Agenda:

Motion for approval was made by Lesley Haffner and seconded by Travis Kerr with the motion approved 4-0.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of May 22, 2025.

2. EXECUTIVE SESSION:

A motion was requested to enter executive session to discuss the employment history of specific employees.

The motion was made by Tina Reed and seconded by Lesley Haffner with motion approved 4-0.

Time entered: 5:01p.m.

Return to regular session at 5:35p.m.

3. Public Access to the Board:

- No one addressed the Board of Education

4. Consent Agenda:

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Travis Kerr and seconded by Lesley Haffner with the motion approved 4-0.

a. Board of Education Meeting Minutes

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of May 8, 2025.

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the meeting minutes of May 20, 2025.

b. Recommendations from CSE and CPSE

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated March 19, April 7, 8, 9, 21, 23, 24, 29, May 5, 6, 7, 8, 12, 2025; and instructs the Superintendent to

implement the recommendations on behalf of the following individuals identified by student number:

15081	14949	13190	14355	13087	13909	14226	12109	13856	15018
12304	14060	13338	14306	14009	14845	14960	14853	14118	13142
13691	14367	14620	14329	14103	14466	14381	12731	14669	13558
13287	14420	13292	14725						

c. Substitute Teachers and Substitute Service Personnel

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

d. Approval of Strategic Action Plan

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adoption of the Strategic Action Plan as recommended by the Strategic Action Planning Committee.

e. Cooperative Purchasing Services 2025-26 – CiTi BOCES

WHEREAS,

It is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS,

The North Rose Wolcott Central School District (School District) is desirous of participating with other districts in the Oswego County Board of Cooperative Educational Services/CiTi area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The School District wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED,

That the Board of Education of the School District hereby appoints the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the School District agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

f. Personnel Items:

1. Letter of Resignation – Melina Gamelin

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the resignation from Melina Gamelin as Long Term Substitute Teacher effective May 19, 2025.

2. Appoint Health Teacher – Casey Harrigan

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the four- year probationary appointment of Casey Harrigan as a Health Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Health Education, Initial

Tenure Area: Health

Probationary Period: August 27, 2025-August 26, 2029

Salary: Step E, \$54,934

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

3. Appoint Special Education Teacher – Holly Smith

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the three year probationary appointment of Holly Smith as Special Education Teacher conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:

Certification: Special Education, Permanent

Tenure Area: Special Education, Generalist

Probationary Period: August 27, 2025-August 26, 2028

Salary: Step X, \$75,941

The expiration date is tentative and conditional only. In order to be eligible for and considered for tenure, the teacher must meet all requirements of the educational law and corresponding regulations.

4. Summer Curriculum Writing/Professional Development

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individual to participate in curriculum writing workshops in July-August 2025 at \$35.00/hr.

Casey Harrigan

Holly Smith

5. Leadership Council

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following to serve on Leadership Council for the 2024-2025 school year at a stipend of \$2500 prorated effective March 1, 2025.

Lead Teachers:	Building
William McDermott	High School

6. Co-Curricular Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and

pursuant to Education Law, appoints the following individuals to fill co-curricular positions for the 2024-25 school year.

Name	Bldg.	Title	Step	Year	Salary
Kelly Allen		Teacher Art Exhibition Coordinator			\$150/show plus mileage 10 shows maximum
Michelle Patterson		Teacher Art Exhibition Coordinator			\$150/show plus mileage 10 shows maximum

7. Coaching and Athletic Department Appointments

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following coaching appointments for the 2024-25 school year, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87, and successful completion of all required First Aid/CPR and Child Abuse courses.

Position		Name	Step	Years	Salary
Softball Coach	Modified	Paul Maring	1	1	\$2,577

8. Aquatics Program

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following individual as Water Safety Instructors and/or Lifeguards or Program Directors for all swim programs during the 2024-2025 school year.

Name	Position(s)	Rate/Hr.
Cooper Connelly	Lifeguard	\$15.50/hr.

9. Appoint Volunteers

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following individuals to work as a volunteer in the district for the 2024-2025 school year.

Tracy VanFleet Kristina Turner Kimberly Youngman Colby Wright
Sarah Munger

A motion for approval of the following Board Appointments is made by Tina Reed and seconded by Lesley Haffner with the motion approved 4-0.

5. Board Appointments and Other Designations:

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, appoints the following individual to serve in the stated position with stipends as stated for the 2024-2025 school year, effective July 1, 2024.

Position	2024-2025
Subcommittee on Special Education: Chairperson:	Lisa Visalli

6. Policies

A motion for approval of the following items as listed under Policies is made by Travis Kerr and seconded by Tina Reed with the motion approved 4-0.

a) Approval of Policies

RESOLUTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law approves the following new and/or revised policies:

1000	By Laws	
1320	Nomination and Election of Board Officers and Duties of the President and Vice President	Delete
1331	Duties of the District Clerk	Delete
1333	Duties of the Tax Collector	Delete
1335	Duties of the ExtraClassroom Activity Fund Central Treasurer and Faculty Auditor	Delete
1337	Duties of the School Physician/Nurse Practitioner	Delete
1338	Duties of the Internal Auditor	Delete
1540	Executive Session	Delete
1610	Annual District Meeting and Election/Budget Vote	Delete
1630	Legal Qualifications of Voters at School District Meetings	Delete
2000	Internal Operations	
2110	Orienting and Training New Board Members	Delete
3000	Community Relations	
3111	School District Report Cards	Delete
3120	District Standards and Guidelines for Web Page Publishing	Delete
5000	Non-Instructional/Business Operations	
5661	Wellness	Revised

➤ The following policies are being submitted as reviewed.

1000	By Laws	
1650	Submission of Questions and Propositions at the Annual Meeting and Election and Special District Meetings	Reviewed
3000	Community Relations	
3230	Public Complaints	Reviewed
3261	Advertising in the Schools	Reviewed

7. Items requiring a roll call vote:

A motion for approval item #1 is made by Lesley Haffner and seconded by Tina Reed with the following votes being cast:

Upon the recommendation of the Superintendent of Schools, the following resolution was offered by Lesley Haffner who moved its adoption, seconded by Tina Reed to wit:

1. Authorizing Refund of School Taxes to Thomas Finewood

WHEREAS, in or around April 2025 Thomas Finewood ("Taxpayer") filed an RP-556 Application for Refund or Credit of Real Property Taxes for certain real property Taxpayer owns in the Town of Wolcott and within the boundaries of the District, which is identified as tax map parcel ID 544889 75120-14-396418 (the

“Property”); and

WHEREAS, pursuant to Section 556 of the New York State Real Property Tax Law, the Director of Real Property Taxation for the County of Wayne made a written report confirming that the 2022-23, 2023-24, and 2024-25 tax rolls contained an error in essential fact with respect to the Property and recommended that the tax assessment for the Property be reduced from \$103,500 to \$58,300; and

WHEREAS, the recommended reduction will result in a refund of School District taxes totaling \$1,765.01; and

WHEREAS, the Board has examined the application and report and has determined that the claimed error in essential fact exists.

NOW, THEREFORE, BE IT RESOLVED by the Board of the District that the Taxpayer’s application for refund of taxes for the parcel located at Tax Map ID 544889 75120-14-396418 for the school years of 2022-23, 2023-24, and 2024-25 is hereby approved; and

BE IT FURTHER RESOLVED that the District Tax Collector authorized, permitted and is directed to pay refunds to Taxpayer (or Taxpayer’s agent) in an amount not to exceed \$1,765.01 (subject to final audit), without further action of this Board; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to a vote, which resulted as follows:

Lucinda Collier	Voting	<u> X </u> yes	<u> </u> no
Tina Reed	Voting	<u> X </u> yes	<u> </u> no
John Boogaard	Voting	absent	
Shelly Cahoon	Voting	absent	
Linda Eygnor	Voting	absent	
Lesley Haffner	Voting	<u> X </u> yes	<u> </u> no
Travis Kerr	Voting	<u> X </u> yes	<u> </u> no

A motion for approval item #2 is made by Travis Kerr and seconded by Tina Reed with the following votes being cast:

2. SEQRA FOR 2025-26 Capital Outlay

RECITAL

WHEREAS, the North Rose-Wolcott Central School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

WHEREAS, the District is considering undertaking the 2025-26 Capital Outlay project (the "Project") consisting of interior reconstruction at the North Rose Elementary School Auditorium, and

WHEREAS, the proposed elements of the Project are routine activities of an educational institution for the purpose of maintenance or repair of existing structures and facilities; replacement, rehabilitation or reconstruction of a structure or facility, in kind; and/or routine activities of educational institutions including expansion of existing facilities by less than 10,000 square feet of gross floor area; and

WHEREAS, the District reviewed the scope of the Project and has been advised that the Project constitutes a Type II Action pursuant Part 617.5(c)(10) of the Regulations, and as such is not subject to review under SEQRA; and

WHEREAS, the Board of Education of the District has reviewed the criteria contained in Part 617.5(c)(10) of the Regulations, and

BE IT RESOLVED by this Board of Education as follows:

Section 1. The District hereby determines that the Project is a Type II Action as such term is defined in the Regulations.

Section 2. This Resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and there were 4 votes in favor of the resolution and 0 votes against the resolution as follows:

Lucinda Collier	Voting	<u> X </u> yes	<u> </u> no
Tina Reed	Voting	<u> X </u> yes	<u> </u> no
John Boogaard	Voting	absent	
Shelly Cahoon	Voting	absent	
Linda Eygnor	Voting	absent	
Lesley Haffner	Voting	<u> X </u> yes	<u> </u> no
Travis Kerr	Voting	<u> X </u> yes	<u> </u> no

Board Member Requests/Comments/Discussion:

- Board of Education Budget Allocations
- Thank you for supporting the 2025-2026 Budget

Additions to the Agenda:

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law accepts the additions to the May 22, 2025 meeting agenda.

The motion was made by Lesley Haffner and seconded by Travis Kerr with motion approved 4-0.

A motion for approval of the following items as listed under the Additions to the Agenda is made by Tina Reed and seconded by Travis Kerr with the motion approved 4-0.

1. Appoint Assistant Principal – Joseph Canori
Megan Paliotti recommends Joseph Canori to the position of Assistant Principal.

RESOLUTION

Be it resolved, that on the recommendation of the Superintendent of Schools, the Board of Education hereby appoints Joseph Canori who holds a School Building Leader, Initial certification to a four year probationary appointment in the tenure area of Assistant Principal, with the probationary appointment commencing on July 14, 2025 and expiring on July 13, 2029 (unless extended in accordance with the law). This expiration date is tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the Assistant Principal must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the Assistant Principal receives an ineffective composite or overall rating in the final year of the probationary period the Assistant Principal shall not be eligible for tenure at that time.

Certification: School Building Leader, Initial
Tenure Area: Assistant Principal
Probationary Period: July 14, 2025-July 13, 2029
Salary: \$89,100

Good News:

Informational Items:

- Claims Auditor Reports

Adjournment:

A motion was requested to adjourn the regular meeting.

Motion for approval was made by Tina Reed and seconded by Lesley Haffner with motion approved 4-0.

Time adjourned 5:45p.m.



Tina St. John, Clerk of the Board of Education